

Central Intelligence Agency



Washington, D. C. 20505

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DDO/CMS

Dear [Redacted]

Thank you for your participation in the Secretarial/Clerical Management Advisory Group and particularly for your role in making the first annual Secretary of the Year Awards a success. Now that your tour has been completed, the Director and I hope you will remember this as having been an opportunity to learn as well as to contribute. The group's comments on secretarial and clerical issues are helpful to senior Agency officials and the awards program is proof that MAGs can make a difference in contributing new ideas to Agency management.

I encourage you to support the new MAG members in their endeavors and to continue your interest in making the Agency a better place for all employees.

Sincerely,

/S/ John N. McMahon
John N. McMahon

Deputy Director of Central Intelligence

cc: DDO
O/Personnel

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DCI/MAG [Redacted] (6 June 1985)

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